



NOTICE OF FUNDING AVAILABLE (NOFA)

Community Alliance Summit

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NoFA INFORMATION

Do you have questions? An informational webinar will be held on December 20 to address any questions potential grantees may have regarding the project or the NOFA process. See pages 9-10 for more information.

NoFA Identification

Number: 2021CAS.04

Title: Community Alliance Summit

Key Application Dates

Due By: 1/18/2022 3 p.m. CST

Start Date: 3/1/2022

End Date: 2/28/2025

Financial Info

Total Project Amount: \$40,000

MODDC Funding Amount: \$30,000

Match Required:

- For non-poverty counties: \$10,000
- For poverty counties: \$3,333

Maximum Project Amount (funding+match): \$40,000

Staff Responsible: Katheryne Staeger-Wilson, Program Coordinator

Oversight: Engagement & Outreach Committee

Introduction

The Missouri Developmental Disabilities Council (MODDC) has approved funding for a three year project for \$30,000. The overall goal is to create a one day, statewide, Community Alliance Summit (CAS) that would engage diverse potential allies, stimulate learning from one another, scrutinize the intersectionality of disability and other diverse cultures, and explore opportunities for partnerships and collaboration in advocacy. The development of CAS would be foundational work in building culturally and linguistically diverse allies to collaborate on systems change advocacy efforts and to inform the future work of MODDC.

Through this project, MODDC desires to replicate the Pennsylvania Community Alliance Summit (PA CAS), which is funded by the Pennsylvania Developmental Disabilities Council (PADDC). To learn more about this year's PA CAS, click here: [PA Community Alliance Summit](#). While Pennsylvania's event was held virtually due to COVID-19, it is recommended to hold future Summits in person or consider offering a hybrid model. Pennsylvania's project became so successful they have funded it annually since 2015. The original PA CAS was a one day event inviting all diverse organizations throughout the state to meet and participate. Over the years, it became a capacity building project that led to collaborative cross-disability and cross-cultural advocacy efforts.

While it is not a component of this NoFA project, it is important to understand the long term impact of the original PA CAS. It not only led to collaborative systems change advocacy but also became a catalyst for separate Community Grant Projects. These smaller grants (\$10,000 each) were intended to bring together people, with and without disabilities, in a local community initiative to influence social change and improve the lives of everyone in the community. These grants assisted with creating systems change in local communities to meet the needs of people with disabilities and affirm the status of people with disabilities as full and equal members, while supporting the needs of diverse communities. While community grants are not a component of this NoFA, it is important to be aware that this is a long term outcome of this proposed project; and the importance for this project to develop deep networking opportunities, an understanding of cultural intersectionality, and how it all could build towards collaborative, long term systems change advocacy.

About MODDC

MODDC is an independent entity that is funded by the Administration on Disabilities (AoD), Administration for Community Living, U.S. Department of Health and Human Services in accordance with the Developmental Disabilities Assistance and Bill of Rights Act 2000 (DD Act). Individuals may read more about AoD and the DD Act at <https://acl.gov/about-acl/administration-dis>

[abilities.](#)

The Council's Mission is:

“To assist individuals, families, and the community to include all people with developmental disabilities in every aspect of life.”

The Council believes that mission will be achieved when people with developmental disabilities: make informed choices about where they live, work, plan, and worship; receive individual and family supports which are flexible, based on need, and provided in a culturally sensitive manner; have the opportunity to engage in productive employment and meaningful retirement; experience continued growth toward their full potential; live in homes in the community with the availability of individualized supports; are treated with dignity and respect; attend neighborhood schools with their peers in regular classrooms, and are members of powerful advocacy networks made up of individuals and parents and family members.

The Council also believes that individuals, parents, and family members are the most powerful forces in forging a responsive and flexible support network for people with developmental disabilities.

MODDC develops a five-year state plan that includes goals and objectives. The goals and objectives are the steps MODDC plans to take to create change. MODDC awards grants to organizations sharing MODDC's vision and values for projects that are consistent with the Goals and Objectives in the Five-Year State Plan.

Read more about MODDC, MODDC's mission and values, and the Five Year State Plan, at www.moddcouncil.org

Federal Definition of Developmental Disabilities

The term “developmental disability” means a severe, chronic disability of a person which:

- A. Is attributable to a mental or physical impairment or combination of mental and physical impairments;
- B. Is manifested before the person attains age 22;
- C. Is likely to continue indefinitely;
- D. Results in substantial functional limitations in three or more of the following areas of major life activity:
 - (i) Self-care, (ii) Receptive and Expressive language, (iii) Learning, (iv) Mobility, (v) Self-Direction, (vi) Capacity for Independent Living, and (vii) Economic Self-Sufficiency; and
- E. Reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services which are of life long or extended duration and are individually planned and coordinated.

Relationship to MODDC State Plan Goal

MODDC expects this project to help MODDC meet the following 2022-2026 State Plan objective:

Goal 2: Missourians with developmental disabilities live in safe communities that enhance quality of life across the lifespan. This includes, but is not limited to, barrier-free access to transportation, technology, healthcare, education, employment, housing, social services, cultural activities, transportation and recreation.

Objective 2b: By September 30, 2026, create and implement ten promising practices that connect individuals with I/DD across the lifespan with inclusive networks.

Purpose / Scope of Work

This three-year project is to replicate Pennsylvania's Community Alliance Summit, which is funded by the Pennsylvania Developmental Disabilities Council (PADDC). The original PA CAS was a one day event inviting all diverse organizations throughout the state to meet and participate. The development of MODDC's CAS would be foundational work in building culturally and linguistically diverse allies to collaborate on systems change advocacy efforts and to inform the future work of MODDC.

It is assumed the first year of the project would be a planning phase consisting of not only planning the event, but working in collaboration with MODDC to complete the networking and cultural engagement necessary to bring people together for the CAS. The second year of the project would be dedicated to holding the event; with the third year focusing on end of project evaluation and developing recommendations for future work. Below is a list of working premises and scope of work for the CAS.

Working Premises:

1. The dominant culture has created social constructs to define and stigmatize those perceived as different (i.e., ethnically, racially, economically, gender identity, sexuality, religion, mental and physical health, etc.). We are surrounded by these social constructs which define us, often against our will. We seek to change not ourselves, but the dominant culture.
2. Disability culture shares oppression with our allies in other oppressed groups.
3. Our understanding of disability culture and the strategies we use to overcome disability oppression are related to the skills and situations of other oppressed groups.
4. We should engage with other cultures, as allies and partners, in a common struggle and explore possibilities that empower all of us.

Scope of Work:

- Work collaboratively with MODDC/advisory group to network and engage with culturally and linguistically diverse communities/organizations.
- Develop relationships with culturally and linguistically diverse communities/organizations to include in the CAS.
- Develop and implement a recruitment plan for CAS participants.
- Organize and hold planning meetings.
- Develop curriculum for the CAS.
- Create and issue request for bids (e.g., hotel, catering, speakers, interpreter/translation services, etc.).
- Draft, prepare and disseminate related announcements collaboratively with MODDC to include but not limited to:

- Save the date.
- Call for speakers/facilitators.
- Registration for the event.
- Other communication/public relations work.
- Confirm and prepare speakers.
- Research CEUs (industry related continuing education credits) and conduct certification of sessions.
- Review and ensure accessibility of CAS materials to include disability and language access (e.g., Powerpoints, videos, visual aids, interpreting/translation services, etc.).
- Review accommodation requests (disability, language access, dietary).
- Develop and implement a scholarship/reimbursement process to cover expenses for CAS participants who may not be able to afford to participate otherwise.
- Retain and confirm panel moderators.
- Prepare and carry out evaluation tools.
- Develop and implement an assessment tool to identify:
 - intersectional advocacy needs
 - intersectional advocacy work in progress/completed
 - intersectional advocacy outcomes
- Develop and implement a satisfaction survey.
- Organization and analysis of evaluation feedback.
- Provide recommendations for future work.

FUNDING

Maximum Funding and Duration

The MODDC may award a maximum of \$30,000 for this three year project, to one organization. MODDC reserves the right to negotiate the budget as needed and may choose not to award funding this project.

Grantees are expected to provide match contributions per state Council guidelines. Match may be in-kind or cash. The match must come from non-federal funds (e.g. state, local, agency, or private funds). In-kind match from a variety of sources can be considered.

MODDC funds may not be used for capital expenditures or acquisitions, contraction, remodeling, rental or purchase of buildings. These grant funds cannot be used for ongoing organizational activities, to supplant existing private, state or federal funding sources, to purchase equipment or furnishings, or to duplicate or replace existing service provided to people with developmental disabilities.

All funding for this NoFA is contingent on receipt of MODDC federal grant funding. MODDC may choose to reduce the amount of grant funding at the time of the grant award.

Match Requirement

MODDC requires that grantees provide a matching contribution each year of a project. Matching contributions may include funding, volunteer hours, or other “in-kind” donations, such as office space

and utilities. Other federal funds may not be used as match. Items or funds that are used for match for another project funded with federal funds also may not be used as a match.

MODDC funds may not pay for more than 75% of the total project cost for projects located in counties not designated as federal poverty areas. MODDC funds may not pay for more than 90% of total project cost for projects located in counties designated as federal poverty counties. The remainder of the project cost must be provided as a match.

Poverty counties include: Adair, Barry, Butler, Carter, Cedar, Crawford, Dallas, Dent, Douglas, Dunklin, Greene, Hickory, Howell, Iron, Linn, McDonald, Madison, Mississippi, Morgan, New Madrid, Nodaway, Oregon, Ozark, Pemiscot, Phelps, Reynolds, Ripley, St. Clair, Scott, Shannon, St. Francis, Texas, Washington, Wayne, Wright & St. Louis City.

Continuing Funding

Continuation funding will be based on a review of the project's accomplishments, progress towards stated goals and objectives, financial management of funds, compliance with reporting requirements, review of the most recent program audit, review of findings of MODDC's onsite reviews, development of alternative funding, and the availability of MODDC funds.

MODDC does not plan to provide funding for these projects beyond the number of years offered in this NoFA.

APPLICATION PROCESS

Timeline

The application consists of responses to the Outline Questions, a work plan with targeted performance measures, a budget, and a signed copy of Assurances reference Section 124 (c) (5) (B-N) (Appendix A). Applications should be sent to moddc@moddcouncil.org in care of Katheryne Staeger-Wilson. No paper copies will be accepted.

Deadline to submit questions to be considered for the Q&A Webinar – 12/15/2021 1pm CST

Grant Project Q&A Webinar via Zoom – 12/20/2021 1pm CST

- **Zoom Meeting:** <https://us02web.zoom.us/j/84703623695>
- **Zoom Meeting ID:** 847 0362 3695 **Zoom Password:** 476460
- All questions and answers from the Zoom session will be posted on the MODDC website within 48 hours of the webinar.

Deadline to submit applications – 1/18/2022 3 pm CST

Applicants notified of decisions – 2/16/2022 5pm CST

Project begins – 3/1/2022; Project ends 2/28/2025

Q&A Webinar

MODDC values a supportive and transparent NOFA process. An informational webinar will be held to address any questions potential grantees may have regarding the project or the NOFA process. This webinar is to ensure that all potential grantees are well informed and all have the same information. The webinar will be facilitated by the MODDC Program Coordinator who will monitor the project.

Questions submitted beforehand will be answered during the Q&A webinar. Questions will not be taken during the webinar. All questions regarding this grant solicitation must be submitted by the deadline noted in the Timeline section, in writing via email to moddc@moddcouncil.org in care of Katheryne Staeger-Wilson. Questions will not be answered outside of the webinar.

MODDC's Program Coordinator will ensure that all questions from the Q&A Webinar along with the answers are posted on the website within 48 hours.

Application Evaluation

Applications submitted by the deadline will undergo a technical review. Minimum criteria include meeting applicant eligibility requirements, adherence to all instructions for completing the application, and funding parameters.

Applications meeting the minimum criteria will be evaluated for quality, applicability and appropriateness of responses, innovation, projected performance measures, cost effectiveness, and organization capacity to successfully achieve the project's goal and objectives.

Project Evaluation

The application must address how the applicant will target the following MODDC performance measures.

- IA 1.1 Number of people with I/DD who participated in MODDC supported activities designed to increase their knowledge of how to take part in decisions that affect their lives, the lives of others, and/or systems.
- IA 1.2 Number of family members who participated in MODDC supported activities designed to increase their knowledge of how to take part in decisions that affect the family, the lives of others, and/or systems.
- IA 2.1 Percentage of people with I/DD who report increasing their advocacy as a result of MODDC work.
- IA 2.2 Percentage of family members who report increasing their advocacy as a result of MODDC work.
- IA 2.4 Percentage of people who are participating now in advocacy activities.
- IA 3.1 Percentage of people with I/DD satisfied with a project activity.
- IA 3.2 Percentage of people with I/DD and their families satisfied with MODDC supported activities.

- SC 1.1 Number of policies and/or procedures created or changed.
- SC 1.3.1 Number of promising practices created
- SC 1.3.3 Number of best practices created.
- SC 1.3.4 Number of best practices supported through MODDC activities.
- SC 1.4 Number of people trained or educated through MODDC systemic change initiatives.
- SC 1.5 Number of MODDC supported systems change activities with organizations actively involved.
- SC.2.1.3 Number of promising and/or best practices improved.
- SC 2.1.4 Number of promising and/or best practices implemented.

MODDC has approved funding for a three year project for \$30,000. The overall goal is to create a one day, statewide, Community Alliance Summit that would engage new diverse potential allies, stimulate learning from one another, scrutinize the intersectionality of disability and other diverse cultures, and explore opportunities for partnerships and collaboration in advocacy. The development of the Summit would be foundational work in building culturally and linguistically diverse allies to collaborate on systems change advocacy efforts and to inform the future work of MODDC.

Applications must also include a plan to measure and document the expected outputs and outcome(s) are reached.

Applications should also describe a plan to evaluate:

- How successful you were in reaching your goal;
- How satisfied the people that collaborated on the project were with the project;
- How you will gather data to report the Performance Measures described in this NoFA;
- How the scope of work will be evaluated.

MODDC staff may contact organizations that received grants each year for three to five years after their grant has ended. MODDC will want to know if activities continued and what kind of long-term impact the grant project may have had.

Grantees may wish to contract with external evaluator to ensure a thorough evaluation, but they are not required to do so.

Review Process

The Engagement and Outreach Committee of the MODDC will evaluate each application based on how well the application responds to the NoFA and instructions in the outline questions, and the extent which the application project may move MODDC closer to meeting the State Plan Goals and Objectives. The Committee will consider only the information included in the application form, the attached Supplemental Forms Packet, and documents that are specifically allowed and are attached to the application. Applicants will not have the opportunity to clarify or add to the information provided in the

application after the deadline unless they are awarded the grant. MODDC will only review materials specifically requested or allowed by the NoFA, the application, or the application instructions.

OUTLINE QUESTIONS

Applications must include relevant information to assist MODDC to better understand and address the experiences of diverse groups of people who are unserved and underserved (including but not limited to, people of color, people living in rural areas, socio-economic status, sexual orientation and gender identity, religion, and disability). Applications must include the following:

- Develop a methodology of how outreach to culturally informed stakeholders and/or cultural brokers will be identified for the project.
- Develop a methodology to identify and measure cultural competence of the project.
- Provide a summary of previous work experiences in the areas of multi-cultural and/or social justice projects.

1. **Executive Summary** (500 words max): Write a short summary that clearly states the goals of your project, the major activities of the project, and what impact the project will have on people with developmental disabilities and their families. List the county or counties you plan to serve and note if any of them are poverty counties.
2. **Detailed Narrative** (3,000 words max): Describe the project, keeping in mind the NoFA. Address all NoFA sections including any requirements listed in the "Purpose/Scope of Work" section. The detailed narrative should include the following items: a plan to outreach communities that are unserved/underserved, and steps taken to create a culturally and linguistically competent project.
3. **Project Evaluation** (1,000 words max): Explain how you will evaluate your success in reaching your project's stated goals and participant satisfaction. Please explain how you will address the MODDC performance measures noted in the "Project Evaluation" section of the NoFA.
4. **Sustainability** (3,000 words max): Describe how you will achieve lasting or permanent change through this project and how you will make sure project activities will continue after MODDC funding ends.
5. **Qualification** (1,500 words max): Please address the requirements noted in the "Qualifications and Organizational Experience" section of the NoFA. Describe your organizations' purpose and experience, and that of your partners as it relates to this project.

List the qualifications of each person who will occupy a key position, such as the Project

Director, and additional staff (if there are any), and others who will be significantly involved in implementing your project.

Include your organization's mission statement and, if applicable, explain how you support and promote full inclusion of people with disabilities and those of diverse backgrounds.

BUDGET CATEGORIES

An annual project budget, based on project start and end dates, can include categories such as:

Examples

Personnel Services

Fringe Benefits

Staff Travel

Professional Services

Contracted Services

Equipment

Supplies

Other

Total

Remarks

In addition to a project budget breakdown by project start and end dates, applicants must submit a breakdown of anticipated spending based on the federal fiscal year (FFY), Oct 1 – Sept 30, for the span of the project.

Example: 3-year project with a \$300,000 budget

FFY 2021 Oct 1, 2020 – Sept 30, 2021	FFY 2022 Oct 1, 2021 – Sept 30, 2022	FFY 2023 Oct 1, 2022 – Sept 30, 2023
\$100,000	\$75,000	\$125,000

REQUIREMENTS

Qualification and Organizational Experience

Any organization that receives an MODDC grant must be able to disburse funds for project activities and expenses, complete MODDC's forms correctly and on time, and be legally able to receive grant funds to reimburse the organization for expenses.

Applications must show that the organization submitting the application has the infrastructure, experience, and capability to implement project activities successfully. Applications also must demonstrate that the organization can manage funds effectively.

Applications should also summarize the organization's successful projects as well as work/research completed with unserved/underserved populations and marginalized communities.

Addressing Disparate Impact

In this plan cycle, both the MODDC and our partners on the federal level have become increasingly concerned that certain people with disabilities experience additional marginalization as a result of race, ethnicity, economic status, age, sexual identity and orientation, geographic or disability diversity.

As such, each application for Council funding must identify an unserved or underserved group which is additionally affected by this issue. Identify particular strategies you will use to ensure that any disparate impact on this group is ameliorated. The group identified may be racially, ethnically, sexually, economically, geographically or disability diverse. The goal here is to lessen the level of disparity experienced and to engage those who experience this disparity as integral partners in the work of your proposed project. To be clear, 'disability' in and of itself is not to be considered cause for disparate impact as people with disabilities are the target of all of this Council's efforts. We are looking for those circumstances that are experienced by people in addition to their disability that causes further roadblocks to reaching their goals.

Project Communications

Grantees will work with MODDC to develop and execute a communications plan for their project. Plans could include promoting grantee activities via external communications, raising awareness about products created as part of the project (if any), and developing required stories about the project's impact at both the community and personal level. All communications products must be approved by MODDC.

Reporting Requirements

Grantees must submit quarterly reports, continuation applications to request additional funding if needed, and a final report at the end of the grant. These must be submitted on time. MODDC Program Coordinators will provide more information about these processes to the selected applicant.

Grantees also must report on federally-defined Performance Measures. MODDC staff will provide assistance to grantees to understand the Performance Measures.

Terms

Applicants must agree to the following terms:

- Applicants must disclose any conflicts of interest between themselves and MODDC Council members, employees or their immediate families.
- Applicants must use respectful language, people first language (see attachment).
- All printed materials must be available in Spanish and in an appropriate accessible format - including electronic, tagged PDF, or large print. Funding for this should be included in the budget.
- Videos, DVDs and teleconferencing and distant learning activities produced by this project must be fully accessible. Any videos or DVDs must be captioned.

- MODDC will retain rights to all products created using funding awarded through this NoFA.
- MODDC reserves the right not to fund any application under this announcement.

MODDC Assurances

The following terms and conditions apply to organizations awarded MODDC grant funds:

The Council reserves a royalty-free, non-exclusive, irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, any work developed under any grant awarded by MODDC.

Final drafts of any training materials, publications, videos, websites, or other products shall be reviewed and approved by the MODDC prior to dissemination to the general public. Products must prominently display the MODDC logo and must acknowledge Council funding (e.g. "Funding for the Community Alliance Summit provided by the Missouri Developmental Disabilities Council, grant #2101MOSCDD-01 , as authorized by Public Law 106-402 - Developmental Disabilities Assistance and Bill of Rights Act 2000.")

Grantees shall administer and report survey results using an accessible survey format, capturing satisfaction survey of performance measures for MODDC's annual reporting.

All materials developed by grantees under this award shall be available and/or reproducible in accessible formats.

Reasonable steps must be taken in order for programs and materials to be provided in a linguistically competent manner, complying with the Civil Rights Act of 1964, Title VI. Grantees must take reasonable steps to provide meaningful access to their programs by persons with limited English proficiency (LEP). Grantees will provide language assistance services in order to comply with Title VI, should implement policies and procedures to provide information in appropriate languages and ensure that LEP persons are effectively informed of and have meaningful access to covered programs.

The applicant will need to complete the assurances page (Appendix A) and submit along with the application. The page must contain the signature of a general or registered agent of the organization.

The selected applicant will be required to complete and submit state and federal contract and assurance forms as a condition of grant award.

Appendix

Appendix A: Assurances reference Section 124 (c) (5) (B-N)

The state of Missouri provides the following assurances to support the Missouri Developmental Disabilities Five Year Plan 2017-2021.

(B) USE OF FUNDS

- (i) not less than 70 percent of such funds will be expended for activities related to the goals of the Council Five Year State Plan;
- (ii) such funds will contribute to the achievement of the purpose of Subtitle B of Public Law 106-402, The Developmental Disabilities Assistance and Bill of Rights Act of 2000 and in various political sub-divisions of the State;
- (iii) such funds will be used to supplement, and not supplant, the non-Federal funds that would other-wise be made available for the purposes for which the funds paid under section 122 are provided;
- (iv) such funds will be used to complement and augment rather than duplicate or replace services for individuals with developmental disabilities and their families who are eligible for Federal assistance under other State programs;
- (v) part of such funds will be made available by the State to public or private entities;
- (vi) at the request of any State, a portion of such funds provided to such State under this subtitle for any fiscal year shall be available to pay up to 1 /2 (or the entire amount if the Council is the designated State agency) of the expenditures found to be necessary by the Secretary for the proper and efficient exercise of the functions of the designated State agency, except that not more than 5 percent of such funds provided to such State for any fiscal year, or \$50,000, whichever is less, shall be made available for total expenditures for such purpose by the designated State agency; and (vii) not more than 20 percent of such funds will be allocated to the designated State agency for service demonstrations by such agency that-
 - (I) contribute to the achievement of the purpose of this subtitle; and
 - (II) are explicitly authorized by the Council.

(C) STATE FINANCIAL PARTICIPATION. -The State assures that there will be reasonable State financial participation in the cost of carrying out the plan.

(D) CONFLICT OF INTEREST. -No member of the Council will cast a vote on any matter that would provide direct financial benefit to the member or otherwise give the appearance of a conflict of interest.

(E) URBAN AND RURAL POVERTY AREAS. -Special financial and technical assistance will be given to organizations that provide community services, individualized supports, and other forms of assistance to individuals with developmental disabilities who live in areas designated as urban or rural poverty areas.

(F) PROGRAM ACCESSIBILITY STANDARDS. -Programs, projects, and activities funded under the plan, and the buildings in which such programs, projects, and activities are operated, will meet standards prescribed by the Secretary in regulations and all applicable Federal and State accessibility standards, including accessibility requirements of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.), section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), and the Fair Housing Act (42 U.S.C. 3601 et seq.).

(G) INDIVIDUALIZED SERVICES. - Any direct services provided to individuals with developmental disabilities and funded under the plan will be provided in an individualized manner, consistent with the unique strengths, resources, priorities, concerns, abilities, and capabilities of such individual.

(H) HUMAN RIGHTS. - The human rights of the individuals with developmental disabilities (especially individuals without familial protection) who are receiving services under programs assisted under this subtitle will be protected consistent with section 109 (relating to rights of individuals with developmental disabilities).

(I) MINORITY PARTICIPATION. - The State has taken affirmative steps to assure that participation in programs funded under this subtitle is geographically representative of the State, and reflects the diversity of the State with respect to race and ethnicity.

(J) EMPLOYEE PROTECTIONS. - Fair and equitable arrangements (as determined by the Secretary after consultation with the Secretary of Labor) will be provided to protect the interests of employees affected by actions taken under the plan to provide community living activities, including arrangements designed to preserve employee rights and benefits and provide training and retraining of such employees where necessary, and arrangements under which maximum efforts will be made to guarantee the employment of such employees.

(K) STAFF ASSIGNMENTS. -The staff and other personnel of the Council, while working for the Council, will be responsible solely for assisting the Council in carrying out the duties of the Council under this subtitle and will not be assigned duties by the designated State agency, or any other agency, office, or entity of the State.

(L) NONINTERFERENCE. -The designated State agency, and any other agency, office, or entity of the State, will not interfere with the advocacy, capacity building, and systemic change activities, budget, personnel, State plan development, or plan implementation of the Council, except that the designated State agency shall have the authority necessary to carry out the responsibilities described in section 125(d)(3).

(M) STATE QUALITY ASSURANCE. - The Council will participate in the planning, design or redesign, and monitoring of State quality assurance systems that affect individuals with developmental disabilities.

(N) OTHER ASSURANCES. -The plan shall contain such additional information and assurances as the Secretary may find necessary to carry out the provisions (including the purpose) of this subtitle.

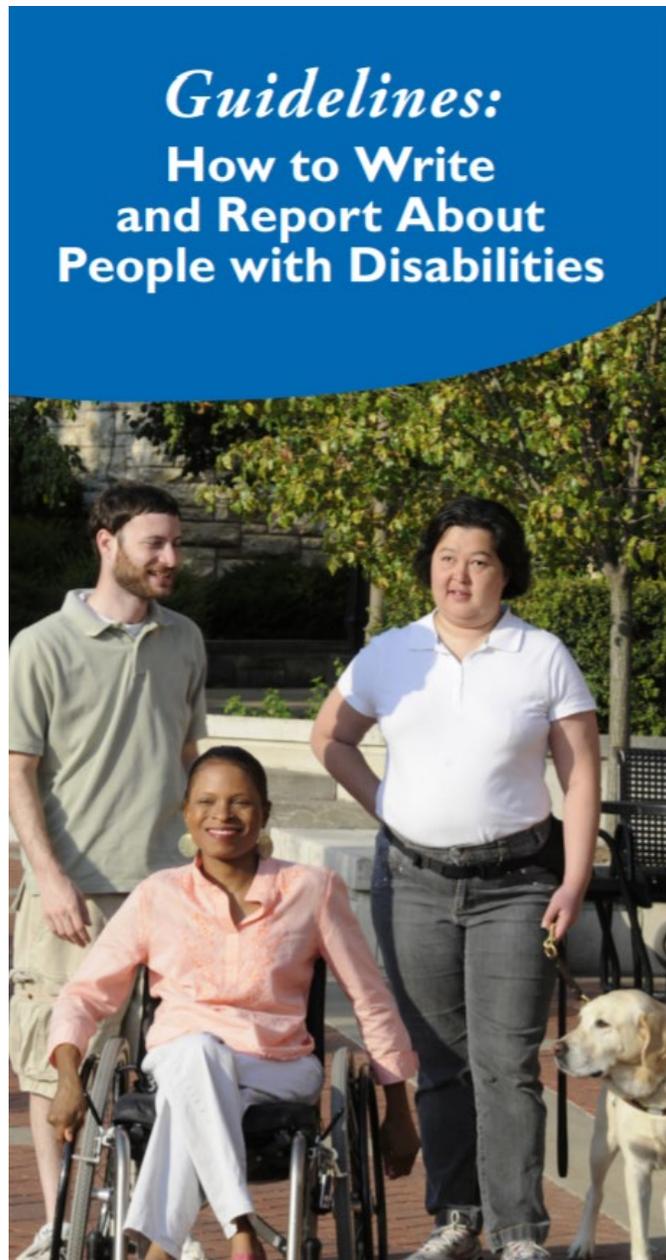
Signature

Title

Date

Appendix B: People First Language

<http://rtcil.drupal.ku.edu/sites/rtcil.drupal.ku.edu/files/images/galleries/Guidelines%20th%20edition.pdf>



Appendix C: NoFA Budget Sheet

CFI Name: _____

Date: _____

Agency: _____

ANNUAL BUDGET: Please fill in dollar amounts in the budget categories that are pertinent to the activities of your project. TOTAL PROGRAM COST must equal the sum of the matching share (cash or in-kind) plus the developmental disabilities (DD) funds requested:

Anticipated Project Start Date: _____ Designated Poverty County: **Yes** **No**

Multi-Year Funding: Does the applicant anticipate the need for multi-year funding: **Yes** **No**

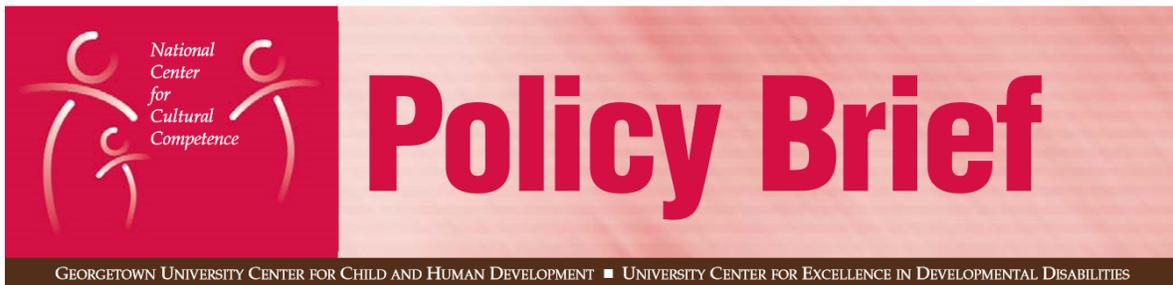
Budget Category	Total Program Costs	Matching Share: Cash	Matching Share: In-Kind	DD Funds Requested
PERSONNEL SERVICES: (Position/Salary) 1. 2. 3. FRINGE BENEFITS: Includes: FICA, Worker's Comp, UEI (Itemize on attached sheet if necessary) 1. 2. 3.				
STAFF TRAVEL Rate: _____				
PROFESSIONAL SVCS: (Specify):				
CONTRACTED SVCS: (Specify):				
EQUIPMENT: (List on attached sheet):				
SUPPLIES: (List on attached sheet):				
OTHER (Specify):				
TOTAL:				

Please attach sheet for additional budget lines and requested details, if necessary. Any item with a cost of more than \$100 must be listed separately. Any item with a cost more than \$5,000 is considered equipment, unless personnel, contracted or professional services.

REMARKS:

Appendix D: Cultural and Linguistic Competence in Family Supports

<https://nccc.georgetown.edu/documents/FamilySupports.pdf>



Cultural and Linguistic Competence in Family Supports

The Compelling Need for Family Supports

The federal Maternal and Child Health Bureau (MCHB) of the Health Resources and Services Administration (HRSA) defines children and youth with special health care needs as those who have or are at increased risk for chronic physical, developmental, behavioral, or emotional conditions and who require health and related services of a type or amount beyond that required by children generally. The families of children and youth with special health care needs know, however, that these children also require more intensive and specialized day-to-day care than other children. Although all families encounter a series of triumphs and challenges in raising their children, families raising children and youth with special health care needs experience an additional set of challenges that may involve:

Appendix E: FY 2022 – 2026 State Plan Goals and Objectives

SELF-ADVOCACY ADVANCES RIGHTS AND INCLUSION GOAL:

- **Goal 1:** Effective self-advocacy strategies secure the rights to self-determination and inclusion for people with developmental disabilities.
 - **Objective 1a:** By September 30, 2026, The DD Network (DD Council, UCEDD and Mo P&A) will develop five resources to build capacity for alternatives to guardianship.
 - **Objective 1b:** By September 30, 2026, Implement five best practices that will increase self-determination, leadership and participation of self-advocates in cross disability or culturally diverse coalitions.

HEALTHY, EDUCATED AND CONNECTED PEOPLE THRIVE:

- **Goal 2:** Missourians with developmental disabilities live in safe communities that enhance quality of life across the lifespan. This includes, but is not limited to, barrier-free access to transportation, technology, healthcare, education, employment, housing, social services, cultural activities, transportation and recreation.
 - **Objective 2a:** By September 20, 2026, Implement three system change activities that deliver enhances equity of people with I/DD.
 - **Objective 2b:** By September 30, 2026, create and implement ten promising practices that connect individuals with I/DD across the lifespan with inclusive networks.

INFORMED LEADERS MAKE CHANGE HAPPEN:

- **Goal 3:** People with developmental disabilities and family members guide changes to Missouri laws, policies and practices by informing decision-makers and educating the public about challenges and solutions.
 - **Objective 3a:** By September 30, 2026, Provide ten grass-roots activities that inform people with I/DD and their family members of current systems barriers and opportunities so they become more informed leaders in their communities.
 - **Objective 3b:** By September 30, 2026, implement recommendations that resulted from Latinx Seeds grants and Partners Latinx work, to develop two projects that will result in solutions to eliminate challenges and barriers experienced by the Latinx community.
 - **Objective 3c:** By September 30, 2026, educate and advise policymakers on at least 15 federal or state bills, executive orders, or regulations that impact people with I/DD.